

ABERDEEN CITY COUNCIL

COMMITTEE	Audit, Risk & Scrutiny
DATE	26 September 2024
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Procurement and Commercial Improvement Programme (PCIP) Assessment 2024
REPORT NUMBER	CORS/24/279
EXECUTIVE DIRECTOR	Andy MacDonald
CHIEF OFFICER	Craig Innes
REPORT AUTHOR	Mel Mackenzie
TERMS OF REFERENCE	6.4

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present the Committee with assurance on procurement performance following the Procurement and Commercial Improvement Programme (PCIP) assessment which focussed on the policies and procedures driving procurement performance and, the results delivered.

2. RECOMMENDATION

That the Committee:-

- 2.1 Notes the assurance provided by the assessment as detailed in Appendix 1.

3. CURRENT SITUATION

Background

- 3.1 The Procurement and Commercial Improvement Programme (PCIP) was introduced in 2015 and is a maturity model designed to assess Scottish public sector procurement performance in a common format. The assessment focuses on the policies and procedures driving procurement performance and, more importantly, the results they deliver. The model consists of eleven mandatory questions and nine discretionary questions. Each question has four levels that an organisation may indicate it has achieved and will be assessed on the day, the levels are developing, improving, good and advanced.
- 3.2 On 14th May 2024 Scotland Excel the national centre of procurement expertise for Local Authorities in Scotland, carried out a Procurement and Commercial Improvement Programme (PCIP) Pulse Check assessment with Aberdeen City Council as part of the third round of such assessments of local authorities in Scotland.

Performance

- 3.3 Prior to the assessment the Council carried out a self-assessment and advised Scotland Excel of the level the Council was aiming for on each assessment area. During the assessment a range of evidence was presented against each area and the level achieved determined. The table shows what level was aimed for prior to the assessment and the levels that were achieved on the day. Further details on how that compares to sector performance can be found in Appendix 1.

Question Title	Level Council Aiming for	Level Achieved
Procurement Influence	Advanced Practice	Advanced Practice
Procurement Strategy	Advanced Practice	Advanced Practice
Learning & Skills – Capability	Good Practice	Improving
Risk Management	Good Practice	Good Practice
Commercial Awareness & Acumen	Advanced Practice	Advanced Practice
Continuous Improvement	Good Practice	Good Practice
Climate Change	Good Practice	Good Practice
Implementation & Exit Strategies, Life Cycle Planning	Advanced Practice	Advanced Practice
Contract and Supplier Management	Good Practice	Good Practice
Contractual Obligations & Additional Benefits	Good Practice	Good Practice
Lessons Learned	Good Practice	Advanced Practice

- 3.4 The report highlighted key areas of strengths and opportunities for further improvement, these areas will be considered further by the Strategic Procurement Board for the three Councils the Commercial and Procurement service support under the collaboration agreement and any actions monitored by the board to progress improvement.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from the recommendations in this report.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1.1 *There are no direct environmental implications arising from the recommendations of this report.*

7. RISK

The assessment of risk contained within the table below is considered to be consistent with the Council's Risk Appetite Statement.

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic	No significant strategic risk.	Policies and procedures are in place and provide assurance on delivery against strategic aims and objectives.	L	Yes
Compliance	Failure to comply with internal procurement regulations and procurement legislation	Policies and Procedures support compliance ensuring the Council is meeting legislative procurement duties, along with mandatory procurement training for staff.	M	Yes
Operational	No significant operational risk.	Mandatory procurement training for staff involved in procurement activity supplemented with documented guidance & support offers assurance.	L	Yes

Financial	No significant financial risk.	Performance against savings targets reported on annually.	L	Yes
Reputational	Impact of performance on reputation of ACC.	Reporting performance to committee and annual procurement reports published in the public domain ensures transparency and accountability.	L	Yes
Environment / Climate	No significant environment or climate risk	Policies and procedures are in place and provide assurance on delivery against strategic aims and objectives.	L	Yes

8. OUTCOMES

8.1 The recommendations in this report have no impact on the Council Delivery Plan.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	No assessment required. I confirm this has been discussed and agreed with Chief Officer Commercial and Procurement.
Data Protection Impact Assessment	Not Required
Other	N/A

10. BACKGROUND PAPERS

None

11. APPENDICES

11.1 Appendix 1_PCIP Report 2024 - Aberdeen City Council

12. REPORT AUTHOR CONTACT DETAILS

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